The Steamboat Campus Library of Colorado Mountain College is an inclusive environment, which respects the rights and expressions of a very wide range of beliefs and topics that are pertinent to our campus community, and our educational mission. To that end, the Steamboat Campus Library has the following display policies in place to ensure equitability and fairness for the interests of its students, staff, and faculty:

1. All campus-affiliated groups may work with the Library to create one temporary (up to two months maximum) display of books or other related objects that relate to their group focus during each academic year. Additional displays can be requested and will be granted on a space-available basis.

2. All displays must identify the group that is responsible for the display.

3. The campus-affiliated group is responsible to put up and take down the display in its entirety. Library staff will help whenever possible with these efforts, but it is ultimately the responsible of the group to ensure that the display space is returned to the state that it was in prior to the display. If a group leaves materials behind and does not pick them up after a reasonable period of time, the Library has the right to discard of those materials in the way they see most appropriate.

4. Whenever possible, exhibits should incorporate materials from library collections which are related to the subject of the display.

5. The Library reserves the right to refrain from displaying materials that are awkward to display or take up disproportionate space.

6. Library mounted displays shall have priority of use of available space.

7. Political candidates or proposition materials, commercial promotions or private events, such as yard sales, and “services provided,” are ineligible for display.

8. Displays should not interfere with the operations of the Library or the College or pose a health or safety risk.

9. All displays must be respectful of the Library’s inclusive environment and shall not violate any federal, state, or local regulations.

10. In the event that there are multiple campus groups requesting display space, oral or written requests must be made to the Library Director and these requests will be granted on a first-come, first-served basis.

11. It is simply not possible or professional for the Library to set aside any specific areas in the Library for permanent displays. We are a small library, with limited space, and the Library staff has the right to organize the space as best we can to most effectively and professionally provide library resources which directly support our academic curricula.

12. The Library is always open to suggestions for its collections – oftentimes a display event offers a good opportunity to assess the existing collection and attempt to improve upon it.

13. The Library shall treat the display with the same care as we do our other materials, however, the Library is not responsible for any materials in a display, and is not liable for loss, theft or damage to those materials.

14. The Library staff reserves the right to modify this policy at any time.

Any questions or concerns about this policy can be directed to Kevin Williams, Steamboat Campus Library Director. He can be reached at kwilliams@coloradomtn.edu or via telephone at (970) 870-4493.

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1 The term “display” is used collectively to include handouts, flyers, posters, and exhibit items. The Library does not advocate or endorse the viewpoints of displays. The Display Policy applies to all locations of the Steamboat Campus Library.